



Conference Policies

By registering for the North American Invitational Model United Nations China 2019 (hereafter referred to as “NAIMUN China 2019”), you agree to the following Conference Policies.

Terms and Conditions

Eligibility

All delegates registered must be currently enrolled in a high school (grade 7-12). The staff of NAIMUN China 2019 reserve the right to investigate the eligibility of any delegate and expel without refund any individual ineligible for participation.

Fees and Payment

The following fees apply to all delegates: 1800 RMB per delegate.

Our refund policy is as follows:

- a. 50% of delegate fees will be reimbursed for refund requests made up until June 15, 2019;
- b. No refunds will be issued after June 15, 2019.

Delegates are responsible for any transaction fees charged by banks in addition to the conference fee. NAIMUN China 2019 must receive the full amount. All delegates receiving financial aid must attend all committee sessions and have no violation of any conference rules or regulations.

Substantive Policies

The quality of the NAIMUN China 2019 experience is partially reliant on the preparation of NAIMUN China 2019 staff and partially reliant on the behavior the moderators and delegates who attend NAIMUN China 2019. Therefore, please adhere to the following substantive policies in order to ensure that all attendants and staff members may have a positive experience.

Country Assignments

The first round of country assignment decisions will be made no later than June 1 and released over the following week; therefore, for priority country assignments and committee preferences, be sure to register before. Following the initial decisions, all country assignments are given out on a rolling basis for newly registered schools. Your committee preferences will be taken into consideration when making decisions on country assignments; however, please remember that NAIMUN China 2019 hosts many schools, and therefore not all requests can be accommodated.

Pre-Written Resolutions Policy and Plagiarism

Pre-written documents, such as draft resolutions and clauses, are strictly prohibited at NAIMUN China 2019. Pre-written resolutions include any language, clauses, or directives that were written before debate on a topic formally opens during committee. Plagiarism includes, but is not limited to, verbatim or near-verbatim, copying and pasting from academic sources or other websites. Resolutions written at previous Model United Nations conferences or training sessions are banned, and all working papers and draft resolutions turned in over the course of the weekend will be checked for plagiarism. Research and planning when crafting your position and writing your position paper is, of course, encouraged; however, writing collective action documents beforehand not only disadvantages

delegates who receive positions close to the conference but undermines the spirit of collaborative diplomacy that we strive to maintain. Our Staff is cognizant of this policy and will regard any pre-written resolutions as violations of the Code of Conduct.

Further, no writing is permitted until the end of Committee Session I of the conference. This writing ban is lifted as soon as Committee Session I ends.

Laminates are considered legitimate forms of research unless delegates copy language from them verbatim or come in with pre-written acronyms or potential solutions. All laminates must be brought to the dais at the start of committee session I and approved by the Chair before they can be used during committee. Further, each delegation is limited to one laminate per delegate in the committee; for a single delegation, only one copy of a laminate is permitted, whereas two copies of the laminate are permitted for a double delegation.

Any concerns that a delegate in your committee is violating these policies may be relayed to the Secretariat. The Secretariat will respond to your concerns in a timely manner and will investigate all significant cases brought to our attention. Any delegate found guilty of pre-writing or plagiarism will be immediately disqualified from any award in his or her committee, and the delegation as a whole will be removed from any consideration for delegation awards. Furthermore, the NAIMUN China 2019 Secretariat reserves the right to search computers and laptops, USBs, and any other form of electronics for Model UN specific documents in response to these allegations.

Technology

The use of laptops is prohibited (or in special circumstances, strictly monitored by Chairs) in committee rooms. At the Chair's discretion, delegates may use laptops to prepare and compile handwritten documents outside of the committee room under the supervision of a member of the Dais. Of course, delegates without laptops will not be at a disadvantage or penalized in any way. Delegates may not use laptops or technology for any other purpose during session without the expressed permission of the Chair or a member of the Dais.

Remaining On-Policy

Delegates representing countries are reminded to adhere to the policies of their government/cabinet position. Remember that in Model United Nations, delegates are ambassadors representing countries, not their own views. Do note, however, that delegates should not feel constrained by this rule! Compromise cooperation and creativity, within reason, are in the spirit of the United Nations. Delegates who feel unsure about their country's position on a specific topic should feel free to approach the Chair or Dais staff at no penalty to themselves.

Awards Policy

NAIMUN prides itself on being an educational conference; ultimately, the goal of any MUN committee is not individual glory but rather the inculcation of important professional skills and an understanding of the duties of those engaged in foreign service and diplomacy. Nevertheless, NAIMUN gives out awards in each committee to award delegates who demonstrate leadership abilities to raise the standards of MUN as an activity. Chairs have no officially-binding awards policy, but are encouraged to reward delegates who are well-researched, well-spoken, and well-regarded by their peers. Such delegates push their committees forward and demonstrate the values of compromise and coexistence upon which modern diplomacy is based, balancing their individual interests against the goals of the collective body.

Please note that to be eligible for an award, delegates must submit a position paper to their Chair(s) by the end of the first session. Please further note that any delegate found guilty of pre-writing or plagiarism, or of violating the Code of Conduct will be immediately disqualified from any award in his or her committee, and the delegation as a whole will be removed from any consideration for delegation awards. Furthermore, the NAIMUN China 2019 Secretariat reserves the right to search computers and laptops, USBs, and any other form of electronics for Model UN specific documents in response to these allegations.

NAIMUN China 2019 also gives out delegation awards: Best and Outstanding Large Delegation and Best and Outstanding Small Delegation. These awards are given to schools who demonstrate excellence across a wide range

of simulations. The cut-off between Large Delegation and Small Delegation is determined using the median delegation size, and teams should therefore avoid trying to anticipate this cutoff in advance.

Position Paper Policies

Position papers are required for all delegations. Any delegate who does not submit a position paper will be ineligible to receive an award. Position papers must be emailed to the Chair of the committee before the conference begins or submitted in person to the dais before the end of Committee session I (July 21 night). The emails of the Chairs can be found online and in the Background Guides.

Position papers submitted to the conference also should not be plagiarized. These documents will require research to be written, but the information gathered from researching should not be copied and pasted into the document. Instead, the delegate should rephrase the information in their own words, and add citations to give credit to the places that they got their information from. The citation style should be either MLA or Chicago format, as detailed below.

Format

Position Papers must follow the following formatting guidelines:

1. Each topic must be at minimum 1-page double spaced.
2. Position Papers must be in [MLA](#) or [Chicago](#) style formatting, including a Works Cited/Bibliography. (Note: Works Cited do not count in the one page requirement per topic.)
3. Position Papers must be in 12-point font and include a header with the delegates name(s), nation, committee, and school.

Double Delegations

For positions that have two delegates, one position paper is required. Each delegate does not have to submit his/her own position paper, but one paper must be submitted for the delegation.

Questions about NAIMUN China 2019's substantive policy can be directed to Secretary-General Mark Wilcox (m.wilcox@modelun.org)

Security Policies

The safety and security of NAIMUN China 2019 participants is among our conference's highest priorities. Therefore, we would like to familiarize delegates and moderators alike with the security policies for NAIMUN China 2019. We ask for your cooperation in adhering to the security guidelines and rules described here, in the Code of Conduct and those emailed and announced to moderators.

Moderator Requirements

All delegations must have at least one adult moderator present at the conference to chaperone its delegates. One delegation can bring at most two moderators free of charge. Bringing more than two moderators will incur an 800-RMB-per-person moderator conference fee. This fee must be paid in cash at registration. All moderators should arrange and pay for their own accommodation and meals.

Moderators do not necessarily need to be teachers; NAIMUN China 2019 moderators can include parents or other staff members from a school.

All moderators are responsible for the safety, wellbeing and the conduct of their delegates. Moderators are required to assist the NAIMUN China 2019 staff in enforcing conference rules and regulations with regard to their delegates.

Moderators are encouraged to attend moderator meetings and observe committee sessions but may not participate in caucusing or writing papers.

Committee Attendance

Committee attendance is expected of all delegates unless the delegation's moderator has notified us ahead of time. This policy will be enforced by roll call attendance taken at the beginning of each session. Moderators will be notified if any of their delegates are absent from committee.

Curfew Policy

The curfew policy is established to ensure maximum safety for all delegates. Please note that all delegates will be held accountable to these conference-wide rules, regardless of any individual policies that may be instituted by participating schools. All delegates staying at the Conference Hotel need to physically be back in the hotel half an hour before curfew. (For example, if curfew is at midnight, delegates must be back by 11:30 p.m.) The curfew time for each day will be designated in the NAIMUN China 2019 Conference Guide, distributed at Conference Registration. In the half hour before curfew while delegates are required to be in the hotel delegates may socialize in common areas of the hotel.

Delegates may not, however, congregate in the hallways, so as to respect other hotel guests. If students are excessively loud, we reserve the right to direct students to their room, even prior to official curfew. Noise within rooms should be kept to a minimum in order to respect other guests.

Consequences

NAIMUN China 2019 Staff reserves the right to sanction delegates defying any aspect of the Code of Conduct, including curfew or noise violations. All violations will be noted in an official log maintained throughout the weekend. Students involved in multiple citations may be subject to consequences at the discretion of the NAIMUN China 2019 Staff and the Secretary-General, including but not limited to the loss of award eligibility, removal from committee session(s), or, in extreme instances, expulsion from the conference.

Dress Code

In committee session, in order to ensure an environment conducive to the goals of the conference, all delegates must adhere to an appropriate and respectful dress code, as mandated by the Delegate Code of Conduct. Western Business Attire is required of all participants while committees are in session. NAIMUN China 2019 staff reserve the right, at their discretion, to request that delegates violating the dress code change their clothes.

Out-of-Committee Events

Western Business Attire is not required at out-of-committee events, including Talent Show: Hilltop Madness, Global Village and the Delegate Dance. While these events are casual, delegates are encouraged to maintain appropriate attire. If a NAIMUN China 2019 staff member deems an outfit unacceptable, (s)he reserves the right to ask a delegate to change his or her clothes. Delegations are encouraged to exhibit objects at their Global Village booths while the sale of anything is not allowed.

Code of Conduct and Medical Forms

Code of Conduct and Medical Forms must be turned in for each student before the conference. Please send forms by delegation rather than individually. All forms must be signed and filled out, scanned, and emailed to naimunchina@ap-mun.com before Conference Registration. The Code of Conduct is based on the philosophy of creating an atmosphere suitable to teaching and learning international relations and diplomatic principles. As a condition of attending NAIMUN China 2019, the Conference Executives require all participants to sign and abide by this Code to guarantee a respectful environment suitable for the attainment of the Conference's goals.

The delegate medical form authorizes the conference of the North American Invitational Model United Nations China 2019 (NAIMUN China 2019), including the Georgetown International Relations Association, Inc. (GIRA) and Beijing Jiapeng Hanfang Education Consultancy Co. Ltd. (Alpha Partners Education), their staff, employees, volunteers, and other designees to provide the information contained therein to any medical or emergency personnel in the event medical treatment appears necessary. The form expressly releases GIRA and Alpha Partners Education, their members, employees, officer, agents, volunteers, staff, and others acting on its behalf from any and all liability of whatever kind for their actions and/or inactions in connection with the preparation and conduct of the NAIMUN China 2019 Conference. This general release from liability will be given the broadest possible interpretation applicable under law. By signing you agree to indemnify and hold harmless GIRA, Alpha Partners Education and their members, employees, officer, agents, volunteers, staff, and others acting on their behalf from any and all claims, liabilities, losses, costs, obligations, demands or suits resulting in traveling to, attending, or returning from the conference.